

BSF

BASIC SERVICES FUND
SOUTHERN SUDAN



To: All county and state authorities with BSF assisted projects
From: BSF secretariat in Juba

CC

- Moses Mabior Deu, Director Aid Coordination Ministry of Finance and Economic Development, Ministry of Health and Ministry of Water & Rural Infrastructure
- Mark Mallalieu, DFID, Head of Office Southern Sudan
- all BSF-IA grant recipients

Juba, Tuesday 24 May 2011

Subject BSF-IA Asset management

The projects that are financed with the Basic Services Fund will end on 31 December 2011. These projects are managed with contracts and General Conditions, as approved by BSF's Steering Committee that is chaired by GoSS' Ministry of Finance.

This is to confirm with all concerned that assets purchased with financing from the Basic Services Fund remain the property of BSF's lead donor namely DFID of the UK Government. The General Conditions article 7.3 and 7.4 are clear on this:

7.3 Equipment, vehicles and supplies paid for by the Budget for the Project with initial purchase value of more than £1,000 per item and a useful life of more than one year will remain the property of the Lead donor. Ownership of these assets must only be transferred only after and in consultation with BSF' and Lead donor. Ownership of these assets must be transferred within one month after the last day of the Project's duration. The assets are transferred in such a way that it maximizes their lifespan and service to the O&M of the Basic Services it is intended for. The Grant recipient maintains an asset inventory and provides BSF secretariat with regular updates. Entries of the inventory must include the following:

- description (including make and model)
- specific identification (e.g. serial number)
- place and date of purchase
- original value (including VAT if paid)
- location and user and details on operational status
- person responsible for it.

7.4 Transfer of ownership of those items on the inventory, at the end of the grant, must be arranged in consultation with BSF secretariat.

Please adhere to these articles and report any digression to BSF secretariat.


Kate Louwes
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Juba, Sudan

BMB Mott MacDonald

